Alternative way to import pictures by Dave Larson 763-689-5912

You can use a program to import your pictures, but that doesn't give you much control over what folders they go into. Another way is to use Cut / Copy / Paste with the File Explorer. This is the method I use. Below is some information about this. It's covered more completely in the Advanced Windows class.

- 1. Insert your camera's memory card.
- 2. Open the Windows File Explorer.
- 3. Browse to your pictures on the memory card. The folder names vary, here is an example: SDHC (F:) \ DCIM \ 102_FUJI
- 4. Highlight all the pictures in the folder. Ctrl-A on the keyboard will do this.
- 5. Right click on any highlighted picture and choose "Copy" or "Cut" from the menu.
- 6. On the left side of the File Explorer, browse to your pictures folder.
- 7. Open a folder for your pictures or make a new one. You can do this by right clicking in an open space on the right side of the screen, then choose "New" and "Folder".
- 8. Paste your pictures into the folder. You can do this by right clicking in an open space on the right side of the screen and choosing "Paste". You can also use a Paste button if one shows at the top.